VICTORIOUS COLLYMORE-BEY, MLIS

New York, NY | (845) 659-9542 | tiovic.collymo@proton.me

Dedicated and knowledgeable **Information Professional with 7+ years of experience** in archival/special collection management, taxonomy, research infrastructure, library system and services, and asset management. Drawing from my demonstrated record of advancing equitable access, improving service workflows, leading cross-functional teams, digital asset management, and developing inclusive community-centered programs across academic, public, and cultural heritage institutions, **I am prepared to contribute strategic leadership to GLAM institutions and beyond.**

CORE LEADERSHIP AREAS

User Experience & Access Services • Community Engagement & Outreach • DEI-Centered Service Design • Academic Library Administration • Assessment & Analytics • Staff Training & Development • Archives & Special Collections • Metadata & Taxonomy • Digital Preservation • Strategic Planning • Asset Management

EDUCATION

Master of Science - Library and Information Science (MLIS)
Pratt Institute | 2022

Bachelor of Arts - Musical Theatre: Dance Concentration
Seton Hill University | 2019

PROFESSIONAL EXPERIENCE

David Yurman Company — New York, NY

Work Experience/Digital Asset Associate | Jul 2026 – Present

- Review, format, and clean documents and source materials for ingestion into a Large Language Model (LLM)
- Tag digital assets with metadata across Media and Digital Asset Management (MAM/DAM) systems.
- Transcribe and quality-check video assets for searchability.
- Use established taxonomy language for digital asset management and provide suggestions for new vocabulary

Pat Parker / Vito Russo Library, LGBT Center — New York, NY

Steering Committee Member | March 2024 – Present

• Facilitate community information sessions and research consultations, expanding engagement with LGBTQ+ scholars, activists, and the public.
• Developed standardized onboarding and training documentation for volunteers, strengthening service quality and institutional continuity.
• Supported inclusive collection assessment and weeding initiatives aligned with community needs and identity-affirming representation.
• Contribute to strategic discussions on access, safety, and welcoming space design for marginalized user populations.
• Volunteer Training and Document Lead.

New York Public Library Astor, Lenox, and Tilden Foundations — New York, NY

Reference Librarian / Archivist 2 | June 2022 – September 2025

• Led user-centered public service delivery for general and special collections, supporting diverse scholarly and community research needs.
• Managed 500+ manuscript and rare book collections with metadata accuracy, strengthening discovery and long-term access.
• Designed and implemented workflow improvements that reduced appointment processing time while improving service response rates.
• Conducted data-driven analysis of user access patterns to inform space planning, service models, and outreach strategies.
• Supervised and trained student employees and volunteers, developing documentation and service standards to ensure consistent, inclusive patron experiences.

New York Film Academy — New York, NY

Assistant Librarian | December 2021 – June 2022

• Delivered instruction and research support to 100+ students and faculty across multiple campus locations.
• Managed complex access services operations, circulation, reserves, and facilities coordination.
• Implemented collection security and safety protocols, reducing material loss percentages.
• Built communication strategies with academic departments to align library services with curricular goals.

Andrew W. Mellon Foundation — New York, NY

Archives Intern | June 2021 – December 2021

• Conducted large-scale taxonomy and metadata development projects supporting institutional knowledge

management.
• Analyzed and classified historical grant records using ArchivesSpace, Archive-It, Fluxx, and ProPublica datasets.
• Provided assessment reports and recommendations that informed system redesign and digital preservation planning.

Pratt Institute Libraries — Brooklyn, NY

Diversity, Equity, and Inclusion Library Assistant | Aug 2020 – May 2022

• Conducted research to increase library holdings of books and e-resources, with an emphasis on Black and POC titles.
• Created surveys and conducted focus groups to gather qualitative research data in order to improve user experience.
• Facilitated virtual and in-person reference and information sessions.

Reeves Library/ Seton Hill University — Greensburg, PA

Library/IT Aide | Aug 2015 – May 2019

• Familiarize and utilize library materials and databases to serve faculty and students in their ongoing research and related projects

• Regularly access, reshelve, and update books/catalogue records using Polaris library systems.
• Understand library classification systems, such as Dewey Decimal, as well as citation policies to maintain international library standards

RESEARCH EXPERIENCE

An Inaugural Address: DEI Work at the Pratt Institute Libraries

Illustrated Information: Comic Books That Affect Communities

American Negro Theater Voice Over - Bloomberg Connects App

Special Thanks - The Ways of Langston Hughes: Griff Davis and Black Artists in the Making

Dance Collections at the Schomburg Center

Free Resources Library Resource Guide

Masters of Library and Information Science - Graduate Portfolio

They Were More Than Roommates - 1930's Harlem Gay Love

The Gay Man's Confidant

Articles & Appearances

CASA Leadership Breakfast: How my caseworker helped me

DOWN FOR THE COUNT At The Green Room 42

In the Valley of Coming Forth - Caribbean Culture Center African Diaspora Institute

Changed for the Better Podcast- Episode 15

#ThankYouSHU | Seton Hill University

Dancing on the Edge with Spring Valley High's Thespian Troupe 721

Running Lines: Spring Valley's 'In the Heights'

New York Theater Festival Artist Directory

AWARDS AND CERTIFICATIONS

Pratt Circle Award (2022) • New York State Public Librarian Certification (exp. 2027) • International Thespian Society Member (2014-)

TECHNICAL & ADMINISTRATIVE EXPERTISE

ArchivesSpace • Archive-It • Fluxx Grant Manager • Aeon • SpringShare • Metadata Standards (Dublin Core, EAD, MARC) • Digital Preservation Workflows • Assessment & Analytics • Microsoft 365 • Google Workspace • Preservica • Helix • Iconik

SELECTED ADMINISTRATIVE COMPETENCIES

Strategic Service Planning • Budget-Conscious Operations • Space & Access Policy Development • Public Service Policy Development • Staff Supervision & Mentorship • Equity-Driven User Experience Design • Program Assessment & Continuous Improvement • Exhibition and Curation Project Management